

## 2018 District 21 Conference

# Education Session Presentation Proposal

*Last Submission Date: February 10, 2018*

### **Are you interested in offering a workshop or cracker barrel session at the Spring 2018 Conference?**

Do you have a creative and inspiring workshop in communication, leadership, toastmasters or personal development to share? Do you have other creative or valuable topics that you would like to present?

### **Join the Education Team at the District 21 Conference, in Kelowna on April 20-22, 2018.**

Please note that our workshops will be 45 min sessions and Cracker Barrel will be 15 min sessions. As presenters, you *can earn credit towards your education goals and expand your horizons.*

### **We are also seeking Workshop Hosts to introduce Speakers.**

Come join our Education Team and don't miss this *opportunity for a fun adventure.*

### **Do you know someone who would be a great fit for these roles?**

Pass it on! Spread the word! Send this to people you know that would make great presenters or hosts! And, let us know! Contact the Education Chair, Rae Stonehouse [raestonehouse@shaw.ca](mailto:raestonehouse@shaw.ca) or 250-451-6564.

### **Imagine the Possibilities ... Create Your Path!**

On behalf of the 2018 Committee Team, we would like to **thank you in advance for your proposal or suggestion(s).** *Please read the proposal submission rules below before filling in the form.*

## 2018 District 21 Conference

# Education Session Proposal Submission Rules

### **Submission Rules, Deadline and Procedures:**

1. Competitors in the International Speech Contest and Evaluation Speech contest are not eligible to be either education or mini-education (Cracker Barrel) presenters.
2. Since there are a limited number of education session time slots available, not all proposals can be accommodated. The final selection of proposals will be made by the 2018 Conference Committee. Changes to the topic that change the intent of the original proposal will require advance approval from the Conference Committee.
3. Education program sessions should be conducted by members in good standing of clubs in good standing. Please note that you will not be financially compensated for your presentation. If you have items to sell, please note this in your proposal.
4. Previous conference presenters are welcome to submit proposals.
5. Potential presenters are invited to submit proposals for one Education Session.
6. The deadline for submissions is **11:59 pm, February 10<sup>th</sup>, 2018.** We ask that you make your submissions as soon as possible so that we don't receive them all in the last minute.
7. Submissions may be made in any format, including Microsoft Word, Rich Text or Adobe PDF files. We would also like to encourage proposals that include video content, in the form of downloads or online videos (Youtube). Please send to **Education Chair [raestonehouse@shaw.ca](mailto:raestonehouse@shaw.ca) (250) 451-6564. Please contact me for a mailing address if needed.**
8. If no acknowledgement is received within a couple days of transmission, it is the responsibility of the prospective presenter to contact **Education Chair [raestonehouse@shaw.ca](mailto:raestonehouse@shaw.ca) (250) 451-6564.**
9. We thank you for your submission. **ONLY** those selected will be contacted by March 10, 2018.

<b>1. PERSONAL INFORMATION</b>		
Name:		
Address:		
Phone:	Cell:	Email:
Club Number:	Club Name:	
<b>2. SPEAKERS BRIEF BIO</b>		
<i>(Please attach recent head shot picture for PR use)</i>		
<b>3. TOASTMASTERS LEVEL ACHIEVED</b>		
<i>For example, CC, AC, AL...if CC or other level has been repeated, please indicate how many times, ex. "CC 3 times".</i>		
<b>4. YEARS OF EXPERIENCE</b>		
<i>Please provide years of experience as a Toastmaster and/or other public speaking (for ex "2 years TM and 4 years teaching night school")</i>		
<b>5. EDUCATIONAL TRACK</b>		
Indicate the track that would best apply:		
Communication _____	Leadership _____	Toastmasters _____ Personal Development _____
<b>6. PROPOSED TITLE FOR YOUR EDUCATION SESSION</b>		
<b>7. DESCRIPTION OF YOUR EDUCATION SESSION</b>		
<i>Give a detailed description of your proposed education session and how it will benefit your audience. Provide in at least 50 words a summary to be used in the brochure.</i>		
<b>8. LIST AUDIO VISUAL OR OTHER EQUIPMENT NEEDED</b>		
<i>(Presenters are responsible for preparing and producing their own visual aids and hand-out materials, own laptop and assistant. The conference team will provide a moderator to introduce you.)</i>		
Projector: Yes No	Flip Chart: Yes No	Other (Please specify):
<b>9. DESCRIBE BRIEFLY YOUR PREVIOUS PRESENTATION EXPERIENCE</b>		
<b>10. PROVIDE REFERENCES, TESTIMONIALS &amp; EVALUATIONS</b>		
<i>(From other Toastmasters or non-Toastmasters events)</i>		
<b>11. Application for Presentation Type</b>		
Full length (45-minute workshop)	Cracker barrel session (15-minute mini-workshop)	
<b>12. When was the last time you conducted a Workshop or Education Session at any Toastmaster Conference?</b>		
10. When completed please send to Education Chair <a href="mailto:raestonehouse@shaw.ca">raestonehouse@shaw.ca</a> (250) 451-6564		